

Recordkeeping and Information Access

WAC 296-843-220

Summary

YOUR RESPONSIBILITY:

To keep records and make them accessible to employees

You must

Make your records accessible
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Keep medical surveillance records for your employees
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Recordkeeping and Information Access

WAC 296-843-220

Rule

WAC 296-843-22005

Make your records accessible

You must

- Allow your written health and safety plan (HASP) and all other written plans required by this chapter to be inspected and copied by:
 - Employees or their designated representative
 - Site contractors or their designated representatives
 - Subcontractors or their designated representatives
 - Personnel of any federal, state, or local agency with regulatory authority over the site.

WAC 296-843-22010

Keep medical surveillance records for your employees

You must

- Keep medical surveillance records for each affected employee that include:
 - The employee's name and Social Security number
 - Physicians' written opinions including recommended limitations and results of examinations and tests
 - Any employee medical complaints regarding hazardous substance exposures
 - A copy of all information given to the examining physician (except a copy of this chapter).
- Keep each employee's records for at least the duration of his or her employment plus 30 years.



Reference:

For additional requirements on medical and exposure records, see chapter 296-62 WAC, Part B, Access to Records.